

**FY22 SAFEPLAN Request for Grant Applications
Questions and Answers – FINAL - 12.18.20**

Q: Does the personnel number have to be the exact same as the FY21 budget?

A: In your application, we expect that FY21 staffing levels are maintained in FY22.

Q: Is it acceptable to submit an electronic signature on the “Letter from Agency Leadership” for the FY2022 SAFEPLAN renewal?

A: Yes.

Q: Given the COVID situation, is there a waiver for the use of volunteers?

A: Yes. We will consider requests for volunteer waivers for FY22 during the contracting process.

Q: Regarding the budget, I am assuming that the amount is the same as prior years, regardless as to whether we will spend out the entire sum this year?

A: We anticipate that level funding will be awarded.

Q: The RGA states that all documents must have an electronic signature and be submitted in its original form. Does that also include the Contractor Auth Sig page?

A: We are looking for a scanned copy of the signed authorized signatory form.

Q: We would like to promote a long-term SAFEPLAN advocate and include more supervisory responsibilities and provide a related raise – is this allowable under the renewal?

A: In terms of the renewal RGA, we are expecting that FY21 service levels remain the same (no increases or decreases to FTEs), and we anticipate awarding level funding. However, you can promote staff as you see fit within your budget. We ask that you maintain the same titles currently used on the budget and court coverage agreement, either senior SAFEPLAN advocate or SAFEPLAN advocate.